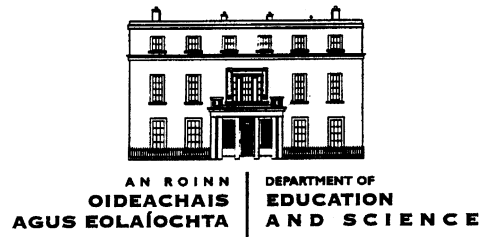


SOLAS



Wood Manufacturing & Finishing

Code: CW1

Phase 6 Assessment Programme

Coursework Paper CW1

App. Name/Reg. No:

Learner's Instructions CW1

Test: Coursework

Test Title: CW 1

General Instructions:

1. Coursework is designed to be carried out over a period of time and without direct supervision. You may make use of any approved resources available to you.
2. Read this page carefully and make sure you understand all instructions. If you need clarification, check with your supervisor/assessor before the assignment begins.
3. Write your Apprentice Name/Registration No. on all answer sheets and test work before submitting them for review/assessment.
4. The supervisor/assessor may arrange to review your work periodically.

Specific Instructions:

1. The learner will research one of the topics listed above allocated to them by their assessor using a range of media.
2. The learner will compile and present a report on the subject area using software applications.
3. The learner will produce drawings, sketches, and hand-outs as appropriate.
4. The learner will orally present their finding to the assessor/s on the subject area.
5. At the end of the presentation the learner will encourage questions and discussion on the presentation.

Conditions of Testing: Presentation

Presentation duration time : **Ten** minutes

Approximate question time: **Five** minutes

Learners will be assessed under the following:

1. Structure of the presentation
2. Content of the presentation
3. Content of the research project to include any drawings, etc., appropriate.

Time Allowed:

The Project must be completed and ready for presentation, by the learner, to peers, trainers, employers and industry representatives by the end of **Week Eight of Phase Six**.

Equipment/Tools/Materials Required:

- Course notes and handouts
- Computer with internet access
- Printer
- Reference books
- DVDs

Supervisor's/Assessor's Instructions CW1

Test: Coursework

Test Title: CW1

General Instructions:

1. Refer to Assessing Trainee Attainment Part 2 Operating Guidelines Standard No. QA 98/02.
2. Provide the learners with a copy of the Learner's Coursework Instruction Sheets.
3. Read the coursework instructions to the learners and check that they understand them before proceeding.
4. Inform the learners of any periodic reporting requirements that may be specified for reviewing the work in progress.
5. The Apprentice Name/Registration No. should be on all answer sheets/test work.

Specific Instructions:

1. The learner will research the subject allocated to them by their assessor using a range of media.
2. The learner will compile and present coursework on the subject area.
3. The learner will compile a report, handouts and presentation
4. The learner will orally present their finding to the assessor/s on the subject area.
5. At the end of the presentation the learner will encourage questions and discussion on the presentation

Conditions of Testing: Presentation

Presentation duration time : **Ten** minutes

Approximate question time: **Five** minutes

Time Allowed:

The Project must be completed and ready for presentation, by the learner, to peers, trainers, employers and industry representatives by the end of **Week Eight of Phase Six**.

Equipment/Tools/Materials Required:

- Course notes and handouts
- Computer with internet access
- Printer
- Reference books
- DVDs

Assessment Sheet CW1

| | | | | | | | | | | | | | | | | | | |
|--|--|----------|----------|----------|----------|----------|----------|----------|----------|----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|--|
| Test: CW1 Test Title: CNC Construction and Furniture Products Project Time Allowed: 8 weeks | Apprentice' s Name/Reg. No. | | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | | | |
| Assessment Points & Marking Criteria | | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | |
| 1. Evidence of research shown | | | | | | | | | | | | | | | | | | |
| 2. The learner compiled and submitted coursework on time | | | | | | | | | | | | | | | | | | |
| 3. Report was presented in the correct format and to standard | | | | | | | | | | | | | | | | | | |
| 4. The learner included drawings where appropriate | | | | | | | | | | | | | | | | | | |
| 5. The learner included references to copyright materials quoted. | | | | | | | | | | | | | | | | | | |
| 6. The standard of the report was laid out correctly with good, clear and relevant information. | | | | | | | | | | | | | | | | | | |
| 7. Learner showed good knowledge of the researched Topic. | | | | | | | | | | | | | | | | | | |
| Presentation | | | | | | | | | | | | | | | | | | |
| 8. The presentation is audible and learner is visible to everyone. | | | | | | | | | | | | | | | | | | |
| 9. The presentation is interesting audience is engaged. | | | | | | | | | | | | | | | | | | |
| 10. Appropriate use of visual material. | | | | | | | | | | | | | | | | | | |
| 11. The learner was able to answer questions asked (Min 2) | | | | | | | | | | | | | | | | | | |
| 12. The presentation showed evidence of preparation and time adhered to (± 2min) | | | | | | | | | | | | | | | | | | |
| Results: P/C/R | | | | | | | | | | | | | | | | | | |

Continued Overleaf

Assessment Sheet CW1

Test: Coursework
Test Title: CW1

Notes:

- Essential assessment points are identified by the shaded areas. All other assessment points are desirable.
- Mark correct ✓ or incorrect x after each assessment point.
- Transfer results to the Summary Assessment Sheet.

P (Pass) = all essential points achieved
C (Credit) = all essential points plus 3 desirable points achieved
R (Referred) = pass standard not achieved

A Credit cannot be awarded to a learner who is repeating an assessment.

Assessor's Name (BLOCK CAPITALS): _____